

University Library Committee

Tuesday, 2019-09-10

9:00-10:30AM

Memorial Library 362

Minutes prepared by Cameron Cook

(* denotes members in attendance)

Voting Members

Faculty

- Catherine Arnott Smith, Information School
- Lisa Bratzke, School of Nursing
- Duncan Carlsmith, Physics *
- Richard Chappell, Statistics
- Sean Fain, Medical Physics*
- Alessandro Senes, Biochemistry *
- Sarah Thal, History *
- Amy Trentham-Dietz, Population Health Sciences*
- Anne Vila, French & Italian*

Academic Staff

- Cid Freitag, DoIT *
- Carol Pech, School of Medicine and Public Health *

University Staff

- Jordan Hanson, University Relations*
- Theresa Pillar-Groesbeck, Theatre & Drama*

Students

- Saad Draga
- Andrew Pietroske*
- Kristen Whitson*

Ex Officio Members (non-voting)

- Philip Braithwaite, Budget, Planning, & Analysis *
- Lisa Carter, Vice Provost for Libraries
- Cameron Cook, Digital Curation Coordinator, Libraries
- Ellen Jacks, Grants & Public Services Librarian
- Daniel Kapust, MLC liaison
- Dennis Lloyd, Director, University of Wisconsin Press*
- Bonnie Shucha (LCC Liaison), Law Library *

Also Present

Agenda

Time	Topic	Outcome	Process
5 min	welcome	Introduces and Minutes approved.	ULC members will approve minutes from the meeting on members (Sean)
5 min	Minutes and Annual Report	Minutes approved	Review and approve minutes from April 2019 and the 2019 annual report (Ellen Jacks)
20 min	Libraries Overview		Review Libraries structures on campus (Lisa Carter)
30 min	ULC Overview		Committee representation, Goals for the year, and Communication structure (Lisa C. and Ellen)
10 min	Updating committee charge	Working group formed.	Form a working group (Lisa C.)
15 min	Go Big Read	Take book, handouts.	Program overview and the 2019 book, Poison Squad (Jules Arensdorf)
5 min	Wrap up		Key takeaways (Lisa C.)

Key Takeaways and Talking Points

Minutes (Ellen)

Additions or changes to the minutes?

Question: Do we need to attribute comments in minutes? It may impact some from feeling comfortable speaking up? Is there a standard practice?

- No, there hasn't been a standard practice so far – it has depended on each committee.
- Proposal – attribution when someone is a guest or reporting out, and then keeping a record of the conversation without attribution
- Future researchers may be interested in the conversation and who said each comment
- There is no standard practice on campus
- Motion to remove initials off the minutes, seconded, passed.

Motion to approve the minutes, seconded, passed.

Are there additions or changes to the 2018 Annual report?

- The Annual Report will be presented at UC at some point this fall

Announcements

ULC website – minutes will get posted there once approved.

- Navigate to 'About' on Libraries website> ULC is on the right-hand side of page
- Term information is available there as well.

A Box folder has been created and shared to committee members.

- You can find agendas, minutes, presentations, and documentation
- Potential future agenda items are available there.
- ‘Documentation’ holds the roster, charges, glossary, etc.
- ‘Minutes’ folder has pending and also the approved minutes to be posted.
- All committee members should have editor access on the folder

Libraries Overview

General Library System (GLS) overview -

- Includes Memorial, Steenbock, College, and departmental libraries.
- Maps of the Libraries passed out. (See slides for locations relating to GLS Libraries)

Professional Libraries

- Ebling, Law, MERIT

Libraries Coordinating Council (LCC) –

- Directors of libraries, including Wisconsin Historical Society, and Lisa get together to share information, share information on ULC and Provosts meetings
- Information from LCC gets shared to ULC through the LCC Liaison on the ULC Committee

Institute Libraries/ Department or Center Libraries

- Funded by libraries, institutes, or centers
- E.g. Max Kade, Schwerdtfeger, Wisconsin’s Water Library, American Indian Studies, Arboretum Research Library, etc.

GLS Libraries administratively report to Lisa and resources are through GLS

Other library resources and reporting lines are through their deans, centers, or departments

- Question - Does that mean non-GLS libraries are not under ULC purview?
 - No, Lisa plays an advocacy and coordinating role for all of the libraries on campus, similarly, ULC is the faculty advisory body for issues that affect all libraries on campus.

GLS provides strategic policy and decision making on campus.

- GLS Organization Chart shown (see slides)
- Associate University Librarians coordinate and look after the strategic directions for their areas and across the libraries, e.g. Public Services or Digital Strategy (oversaw the move to Alma).
- We are currently having strategic planning discussions this fall, Libraries staff are participating in this. We will bring on a new colleague as AUL of Collection & Research Services. So some oversight areas may move around within AUL portfolios.

Ecosystem

Campus partners – Currently in conversations with Chazen, Campus IT, etc.

Work with Council of University of Wisconsin Libraries –

- Directors of those system libraries meet with Lisa, LCC liaison, and Historical to discuss business as libraries across the system, sometimes purchasing things together, such as Alma

BTAA –

- We sometimes purchase things together such as databases and journal packages.

Center for Research Libraries –

- Focuses on distinctive collections, often purchase Areas Studies materials together, special collections packages

Association of Research Libraries –

- Libraries of R1 institutions, work collaboratively around policy, interface with federal legislators on policies that affect libraries. Works with ALA to have a shared agenda nationally and internationally.
- Global Resources Network –
 - Is a program of center of research libraries. Coordinate on projects, purchasing projects, microfilm projects. For special or distinctive collections that may be in countries without resources to preserve their collections, this network may work to help preserve and share those resources.
- We pay in as members to many of these associations.
- If learning more about this is of interest, we can have a guest attend and speak on this.

Lisa's role is to advocate and represent for the libraries on campus.

ULC's role is to provide advice and advocacy for the libraries.

There are also library committees within departments, History has one.

- But ULC, advocates and advises generally. Representatives represent their divisions and communities.
- Comment - It can be a bit overwhelming to understand how ULC fits into this ecosystem?
 - It seems that representatives are representing a lot of constituents and it seems they should be reaching out to understand their concerns?
 - Lisa will speak to that in the next section
- Question - Will the slides be put in the Box Folder
 - Yes, they will be made available there.

ULC Overview

Charge

ULC is the faculty advisory committee for policy and planning

- We hope that you will use and share this information with your colleagues and communities.
- Representatives are representing university divisions, which can be quite large, so please let us know how we can help disseminate information.

ULC meetings are not just advising, but also gathering information on the libraries.

- We think that the scope of the committee and role of Libraries administration could be made clearer for ULC

Shared governance is critical for how we work, but the Libraries administration and staff carry out goals from campus administration and Provost

- Expertise, budget, and HR to help us get the work done that campus needs done
- We hire expertise to achieve our day-to-day work and goals

- We need ULC to help us with our work and understand the needs of faculty, students and staff across the university, but there is work that we will oversee day-to-day without input from ULC
 - e.g. Standards, purchasing a database, preservation. We may bring these as informational topics, but we would not request decisions or input.
- Question – where does the budget come from?
 - The provost. If GLS has budget needs, Lisa will go to the Provost.
 - Professional libraries will go to their Deans. Special purpose libraries receive theirs through Centers/departments
 - Libraries are very collaborative, so Lisa may find herself negotiating for libraries broadly about budget items – e.g. a database that may be used largely by one area of campus, but the purchase will be for all of Campus, Lisa would represent the need for the additional resources.

There are other shared governance bodies for libraries on this campus – Archives Committee and Memorial Library Committee

- All of these bodies have somewhat outdated charges – include outdated language.
- Lisa C. and Lisa B. hope we can review our charge and update them.
- They will call for a working group later in this agenda.

Other Stakeholder Groups (see slides)

- Friends group— operates as community relationship arm of the GLS, do some fundraising for the GLS, and give out grants for all the libraries on campus.
 - E.g. If Zoological Library needed to make a purchase and didn't have funds, they could apply for funding through the Friends
- Fundraising Advisory Board
 - Not currently active

Who would like to be our representative for the Campus Planning Committee (CPC)?

- This committee decides on building projects for the campus and whether they go forward to the state.
- We have several building projects that will be coming forward –
 - Anything we would like to do for designs, building, etc. would need to go through the CPC this year to be able to be done in the next 5 years.
- CPC meets Thursday mornings 8:30 – 10AM, (first meeting 9/12/19)
- Lesley Moyo used to serve in the CPC representative role, however Lisa C. thinks that it needs to be a committee member from ULC
- **Andrew P.** could serve as representative, will return to the volunteer discussion at the end of this agenda.
- Comment - Whoever the representative is should review the outcome report from facilities master plan as well as the ULC response to that
 - Facilities Master Plan: <https://www.library.wisc.edu/about/administration/facilities-master-plan/>
 - ULC response: <https://www.library.wisc.edu/about/university-library-committee/documents-reports/>

Goals

Potential Goals (see slides)

- Charge and shared governance structure – to leverage strength of shared governance, an updated charge and understanding of how we operate will assist.
 - Daniel Kapust is the MLC representative, that charge will also hopefully be updated
 - AC meets much less frequently, however hopes it will be a more engaged meeting moving forward.
- Advice on Strategic Planning –
- Advance the Facilities Master Plan – will want feedback and advice from committee. As we try to start up that conversation again on campus, will want guidance on how to do that most effectively
- Open Access and Scholarly Communication – a big conversation nationally/internationally, e.g University of California System and Elsevier
 - Lisa C. thinks this committee can serve a role for those conversations on campus.
- Enable everyone to build awareness of library services with Divisions

Call for comment – Anything else the committee would like to discuss?

- Trying to help devise a strategy for actually reaching everybody within their divisions? Not just enabling members, but members helping create the strategy for reaching their divisions.
- There have been more intensive conversations in certain divisions over others – Lisa C. has received feedback about library services in certain areas
- Question – Open Access, not just publications but also research data?
 - Yes, that is also part of the conversation. Can bring in librarians from GLS to discuss that is of interest.
 - Comment - Would like to see research data in our open access goal as well.

New communication schedule –

- Week 1 after ULC meeting - will email committee with takeaways to take back to divisions
- Week 2 after ULC meeting – will receive debrief, action items, and anything missed
- Week 3 after ULC meeting– call for agenda items.
- Week 4 after ULC meeting – will send agenda and prior month's minutes
- Hopefully will serve to stay engaged between meetings and give everyone plenty of opportunity to be involved and be able to raise topics/concerns/etc.

Updating Committee Charge

Volunteers for working group

Working group will get together between now and next meeting, then will be reviewed at next meeting, and working group can discuss other changes

- **Volunteered members are: Sarah Thal, Anne Vila, Sean Fain,**

Lisa C. spoke with Secretary of Faculty, they are the body that would approve any presented recommendations for updating the charge. Lisa C. will bring forward updating the charge when the annual report is presented this fall. There is opportunity for a reading this spring.

- If we miss this window, we can also move this to the following year.

Question – is the idea just to update language?

- Some things in charge are so out of alignment it would be good to be updated.
 - What is changed will come from the committee.

Returning to Budget Question

- Libraries had not been up for budget review in a long time
- In Feb. 2018, Lisa C. went to Provost and was able to discuss significant structural gaps, and requests Lisa made were filled. This helps us stabilize our resources and provide relief from inflation for a few years and relief for our crisis areas.
 - We used to not have the funds to build a proper digital preservation infrastructure, which new funds will help.
 - We also did not have funds for design studies, which are required for facilities as well as some deferred maintenance around our facilities.
- Lisa C. sees ULC also as an opportunity for members to represent Libraries' needs on campus.
- Will have to make pitch to chancellor and state to assist with facilities projects – we cannot complete projects on private funds alone
- Fundraising advisory board – needs to be reconceived
 - If ULC members know of those who are interested in funding or fundraising, let us know
 - We can bring the development officer in to talk to ULC –
 - Comment - this is of interest to the committee.

Go Big Read

Jules Arensdorf – Teaching and Learning Programs Office, Co-Chair of Go Big Read Program

- Members received book, reading guide, and program overview
- Book this year is *The Poison Squad* by Deborah Blum
- Keynote is in Memorial Union Theater, on October 15 at 7PM
- 11th year of the program

If you are teaching a course that may overlap in themes – register with the program on the program website.

- You will receive an advanced reader's copy and then coupons for the students to get a free copy if they choose to use it

If you have a related area of expertise to the book, please reach out the program – they rely on campus expertise.

This initiative with the Office of the Chancellor to engage campus and beyond in an academic discussion, promote big ideas, tap into expertise of the campus community, bridge learning experiences inside and outside of the classroom.

- It's an opportunity to connect with city community and beyond, MPL hold discussions for community.

Selection process –

- Call for nominations, typically receive 500 distinct nominations.

- Selection committee of students, faculty, staff, and community to review list and create short list
- Books are then read by committee and options sent to Chancellor
- Chancellor makes final selection of the book
- Aim for interdisciplinarity, curricular integration, and engage a diverse range of perspectives and experiences

Question – What about e-book versions?

- We do not purchase e-books, but rather print for the campus. Though if there is a need for an e-book, they are happy to purchase it

Question – Do students mostly read e-books?

- It is a choice of the Chancellor's for print version
- Comments –
 - In the Humanities, there is scholarship on difference of reading text and e-book, there is a push to engage with the physical object and engage students with that as a choice
 - Libraries should think about having electronic copies available, currently not one available.
 - The volume in which we distribute the books causes issues with purchasing e-books, We handed out 6000 print copies last week, that number of e-books is an issue with distribution for the publisher due to piracy or other sharing concerns.

Question – What is ULC's role with Go Big Read?

- If you would like to share this information, share the website with constituencies,
 - Often divisions will organize book discussions – take a look at the questions in the pamphlet to see if anything resonates with your divisions.
- This year's book doesn't just touch on chemistry but also health, policy, etc.

Question – Who can receive free copies?

- First years at convocation, instructors interested in using the book in a course.
- They don't just hand out copies as they want to encourage people to engage with the book in a programmatic way

Question – Can we host alumni discussions?

- The program would support that if it is UW related. If it is community related, MPL has book discussion kits you can check out

We can provide a templated email that you can send out to your divisions with information on the program and engaging with the book.

- We are going to try to get better this year at giving members emails/templates/etc. that can be shared easily with very little editing for their divisions.

Wrap Up/New Business

We are trying to also provide more opportunity for discussion this year.

Is there any further discussion, questions, comments?

- Working group – will Lisa C. contact to convene it?
 - Lisa's executive assistant has moved to another position, so Lisa currently has an interim person who will reach out the working group for this.
- CPC – could this representative be shared due to time commitment?
 - Not sure

- Also, will have to receive feedback from CPC on Andrew's status as student and ability to serve as the representative
- Vice-Chair position was created to assist the Chair for ULC this year.
 - In April, we will make a call for volunteers for Vice-Chair position for ULC.
 - If multiple volunteers, will put to a vote.
- Lisa C. sent everyone a link to a white paper called Operationalizing the Collective Collection
 - Was written as response to request from Big Ten library directors about collaboration and how it could be leveraged for better productivity and improve services for our campuses.
 - It is a long text, Overview and Section 6 is a good overview if you can only read some of it
 - It frames opportunities that BTAA has not really taken and the library directors are going to be much more purposeful moving forward about having this conversation moving into the fall
 - Many BTAA library directors are new, this discussion is a good way to reset the conversation about what BTAA will do together.

Action Items

- Take a Go Big Read book, Poison Squad, and help promote it
 - Resources for Go Big Read: <https://gobigread.wisc.edu/resources/>
 - If hosting some kind of discussion, please reach out to the program to get free copies of Poison Squad: <https://gobigread.wisc.edu/participate/>
- Take a Libraries map and help promote our services
 - May also browse and search for specific features and locations: <https://www.library.wisc.edu/locations/>