

## **University Library Committee**

Tuesday, March 10, 2020

9:00 – 10:00AM

Memorial Library 330T Mendota Room

*Minutes prepared by Cameron Cook*

(\* denotes members in attendance)

### **Voting Members**

#### ***Faculty***

- Catherine Arnott Smith, Information School
- Lisa Bratzke, School of Nursing\*
- Duncan Carlsmith, Physics\*
- Richard Chappell, Statistics
- Sean Fain, Medical Physics
- Alessandro Senes, Biochemistry\*
- Sarah Thal, History\*
- Amy Trentham-Dietz, Population Health Science\*
- Anne Vila, French & Italian\*

#### ***Academic Staff***

- Cid Freitag, DoIT \*
- Carol Pech, School of Medicine and Public Health \*

#### ***University Staff***

- Jordan Hanson, University Relations
- Theresa Pillar-Groesbeck, Theatre & Drama

#### ***Students***

- Kevin Jacobson\*
- Andrew Pietroske\*
- Kristen Whitson

### **Ex Officio Members (non-voting)**

- Philip Braithwaite, Budget, Planning, & Analysis\*
- Lisa Carter, Vice Provost for Libraries\*
- Cameron Cook, Digital Curation Coordinator, Libraries\*
- Ellen Jacks, Grants & Public Services Librarian\*
- Daniel Kapust, MLC liaison\*
- Dennis Lloyd, Director, University of Wisconsin Press\*
- Bonnie Shucha (LCC Liaison), Law Library

## Also Present

Heather Shimon, Deb Helman, Karla Strand, Jessica Sawyer, Carrie Nelson, Carrie Kruse, Florence Hsia, Chris Hooper-Lane

## Agenda

Time	Topic	Outcome	Process
5 min	Approval of minutes & Announcements	Minutes approved.	ULC members will approve minutes from the meeting on 2/11
10 min	Open Education		Overview of open education events and resources from the Libraries (Kristin Lansdown)
20 min	Connecting with Faculty		Report on conversation with Secretary of the Faculty and connecting with faculty across divisions (Lisa Bratzke)
15 min	Research Resources		Present and vote on the Libraries Research Resources Working Group from the VCRGE office (Florence Hsia)
5 min	Collections Strategist Position		Overview of new position for the Libraries (Lisa Carter)
5 min	New business/Wrap up		Key takeaways (Lisa Bratzke)

## Minutes

Minutes approved.

## Announcements

- Jari, the GLS' Communications and Marketing Specialist, is here today. Jari will take some photos of the meeting in order to have photos that represent shared governance available for Lisa C to use.
  - If you would like your photo not to be used, please email Ellen Jacks (ellen.jacks@wisc.edu)

## Open Educational Resources (OER) - Kristin Lansdown, OER Librarian

Slides available here: <https://uwmadison.box.com/s/l4txtokri0gieu8qiyackpbxt8gr106l>

- Open Education Week was last week (March 2-6, 2020).
  - We held a number of events: Introduction to OER Brown Bag, Textbook (In)affordability Student Panel, #TextbookWoes Social Media Campaign, and more.
- Question: What fraction of UW-Madison classes use OER?
  - Not a lot right now. The Chemistry Department has a class that has adopted an OER type of textbook for their students but are having issues finding ancillary materials.
    - Ancillary materials are an issue across the OER landscape (materials such as pre-made quizzes, homework, etc.) This has been a barrier for adoption.
- Question: My department has a culture of sharing materials, such as critical readers, which are free. Is that something of interest to the OER Librarian?

- Part of working with OER is the licensing and the item being available for sharing/adaption, but yes, it is of interest.
- Comment: The critical readers used to be produced in Moodle, but Moodle went away and they are on PressBooks. This has been barrier for the department in sharing and using.
- The textbook group can work with DoIT and help discuss porting them to new platforms or other solutions.
- Question: Who are the producers of open textbooks? Faculty? Fields that create these the most?
  - Often faculty, experts in the field. LibraText is an open science literature platform, so the sciences seem to be moving into this arena the most – partly probably because science textbooks are so expensive.
    - We are also part of the Open Textbook Network (OTN) where you can attend a workshop, learn about OER, and then you can review a textbook on OTN and let the platform know what it’s good for.
    - Part of OER is also working with students and open pedagogy, so leveraging students to help create content – quizzes, readers out of their essays, etc.
- Comment: OpenStax model is of interest
  - OpenStax is through Rice University and the textbooks available to see our OER farmer’s market event were from there. They are free, except for if you want a physical book, which costs money to print.
- Comment: Adoption decisions are often made at the department level rather than the individual instructor level – is that true here at UW-Madison?
  - As far as the OER Librarian’s current experience, it has been at the instructor-level here. Ideally that is also part of the OER experience, the content is customized for the classroom, and may not be used across the department.

## Connecting with Faculty

- ULC is a large committee but still a small committee when trying to report back to our divisions.
  - Wanted to brainstorm ways to accurately communicate to our constituents.
- Options are limited:
  - Jane felt the best ways to get messages out were through the Secretary of Faculty and Faculty Senate.
  - Secretary of Faculty has a newsletter that comes out semi-regularly, ULC could put a blurb in there.
  - Faculty Senate meets monthly – ULC could put information in in for senators and alternates.
  - For more important matters, a short address by the University Librarian or ULC chair could be appropriate.
- Question: As part of the report given to senators and alternates, could that be further information or only things to be addressed at the meeting?
  - Didn’t ask about that, but that would be good to know.
  - Comment: As someone on the senate, they do often receive material that they don’t discuss at the meetings. However, in the department, they don’t have the practice of sharing information and bringing information back from the senate. So, it may depend on the department.

- Comment: The options through Faculty Senate seem like game of telephone with information never coming back to departments. And for those who do share back, they may only pick certain important pieces of information.
  - We also originally were concerned that the people we represent may not even know who their representatives are.
- Lisa B. will touch base again with Heather Daniels about options. Originally had discussed an email list – but Jane felt that was ineffective.
- Comment: Two issues here.
  - One, communicating with our constituencies – perhaps we should go to our Deans and ask about how best to disseminate?
  - Two, It is concerning that the main unit tasked with trying to communicate with campus does not have ideal avenues. It seems that the Libraries are in a unique position to do so. Perhaps we should go to VCRGE and put that forth?
  - Communications are challenging now and we do our best to keep webpages up to date and communicate via email. However, it is challenging because many do not read email updates. So for right now, we've been choosing opt-in such as the Libraries' website, social media, and the ulc-info list. ULC-info is a listserv that anyone on campus can use to opt-in to receive information about ULC.
- Comment: Don't think this is the mechanism to try to exploit to get information out to campus.
  - The challenge for ULC – between shared governance and ULC-info, how do you get regular information out about the Libraries such as the non -urgent stuff?
  - Comment: Information does get documented in the ULC report, which is shared.
    - Reports from ULC are cursory though, typically about a page.
    - Comment: That is probably too little, just a wrap up of minutes, presentations, etc. Would be entirely appropriate content for something that has faculty oversight.
    - Comment: For ULC reports, it looks like they currently range 2-3 pages with more documentation for any larger issues – the reports currently reside on ULC webpage and administration page on the Libraries' website.
- Question: What have folks tried for communication in past?
  - Comment: Emailing the department.
  - Comment: We were going to talk to Deans, but wanted to wait until Lisa B. spoke with Secretary of Faculty.
  - Comment: This came out of charge revisions – how can this committee be advisory when it is unable to communicate to representatives?
- Comment: Would be interested to know how conversation with Dean of Letters & Sciences goes – if willing to have that conversation and report back, it would be useful to know what the Dean thinks? Perhaps start with Associate Dean?
  - We will put an agenda item on for follow-up in the future.

## **Research Resources - Florence**

- The Research Resources working group would report to Steve Ackerman, VCRGE.

- Office that handles WARF gift each year – the money that many faculty competition awards go through, supervises research centers across campus, has the graduate school as well.
- Idea for working group motivated by the fact that we have a number of pressures on our research infrastructure, most notably our research computing, which you have probably seen the rollout of ResearchDrive now.
- The Research Office is looking for ways to strengthen research infrastructure on campus.
- Meant to bring researchers together to talk about the needs that researchers have on campus that the Libraries can help us address.
- Language in charge is meant to be broad to cover researchers from any discipline.
- Endorsement from ULC will be critical so that we have a clear line of communication and governance with the libraries broadly on campus.
- ULC involvement two-fold:
  - 1 - If anyone would be willing to volunteer for group, Florence is happy to take names. Would like to charge this semester, so that work can start in Summer.
  - 2 - The working group will be coming to ULC to ask for input on priorities and issues.
- Question: Recommendations from working group may have influence on WARF gift?
  - No, unable to say that for sure that as WARF decides that. However, there is possibility that it could help influence future apportionments of funding.
- Question: Size of group and plan for populating?
  - Asking for names from many groups, will talk with Associate Deans for Research and ask for names, will talk with Florence's counterparts, etc.
  - Primarily focused on researchers – faculty, staff, and folks in that position on campus. Would like to find a balance of those groups on campus. Would like to invite members of the library community. Will meet with libraries outside of GLS. Want a balance across divisions.
- Question: Could you speak more about the working groups VCRGE has had in the past?
  - Depends on the chair of the group and timeline. Some have met every week or every other as they will develop sub-committees for work. Could have a divide and conquer strategy and break up across division. Could divide work and bring it back together. So, it varies by working group, but timeline will likely be set by Steve Ackerman and logistics can be worked out by group when set.
  - They understand that everyone has large constraints on their time, so the working group will determine what is the most efficient use of everyone's time. Want to assure potential volunteers that it will not be a waste of time.
- Question: Know that much of the research enterprise is made up of research staff, will they be involved?
  - Yes, hoping for representation of the campus community.
- Comment: This looks like a great thing to do. Looking forward to it
- Comment: Sounds like an assessment that needs to be done. Sounds like we need a more accurate picture.
- Question: Does undergraduate research fall under faculty research – as done in tandem with faculty often?
  - Feel that will not be in scope as that is often under Teaching and Learning, but rather graduate students and post-docs will be the focus of the group.

- Question: From ULC – do you need a motion of endorsement?
  - However you decide to phrase it. Endorse or request. Would like a clear path for Steve Ackerman to be able to have a clear report with decisions that can be made on the information within. Establish some facts about what the research enterprise looks like, needs, and recommendations.
- Motion for “ULC expresses strong support for the Research Resources working group and requests that group consult library staff as appropriate and convey to us their findings”.
  - Lisa C – the working group will need a point person to communicate with or work with to keep ULC in the loop.
  - ULC is one short of quorum today, so cannot officially endorse today, but can include in agenda to officially endorse next meeting so that this can move forward.
  - Next meeting, we can officially identify a point person or role who work as ULC liaison.

### **Collection Strategist Position**

- We have several gaps in collections roles due to staff turnover. We are beginning to fill this gap with the Collections Strategist Position. This is the person who will interface internally on campus with faculty and collections but also externally with partners like BTAA Collective Collection, ACRL/ARL, etc. This person will oversee stacks management, collections across divisions.
  - Idea is that we have liaisons who work directly with faculty around items and collections. The Strategist position will work across the enterprise, keep everything moving along, work with liaisons on budget expenditures, acquiring new resources or discussing journal cancellations. Would engage liaisons about recommendations for those types of things.
  - In process of composing search committee but wanted to inform this committee of the position and search.

### **New Business/Action Items**

- Send along to Lisa B. what kinds of communications need to be distributed and how often
- Reach out to Florence any communication related to research resources

Question: Depending on what happens on campus – will this committee have the ability to meet online?

- We are considering that right now and if needed. This could move online.
- Request to discuss attending ULC remotely in general – say for someone on sabbatical or if a student is studying abroad.
  - Would also be good to clarify voting rules in that case – as it might depend.
  - Comment: Would be interesting to know why folks feel we should or shouldn’t meet online.
    - In some departments, there are questions about documentation and being able to be anonymous at the same time.
    - There are also some departments that feel that if someone is present online the entire time they can vote, however the issues remain about documentation, remaining anonymous, engaged participation, etc.
      - Comment: Could request that folks have their screens on to ensure participation?
    - Will put on a future agenda item – so that we can set up for next year.

- Comment: Sometimes there is also the challenge of being able to hear and actively be able to participate when online – can be hard to be able to get a word in.
- Comment: Would need to be more cognizant of people on the phone, may affect where we can meet for technical reasons.
- Request to discuss attending ULC remotely in general – say for someone on sabbatical or if a student is studying abroad.

Comment: There has been a lot of discussion about the charges, when will the next discussion on that be?

- That will happen at the next meeting.
- Later this month, MLC will have the discussion about the re-written draft of the charge. With a vote hopefully held in May.
- Would it be possible to circulate that to the sub-committee that is working on the ULC Charge? Want to harmonize charges and Archives has not met yet.
  - Can share the MLC charge after second round of input so that there is more consensus.